



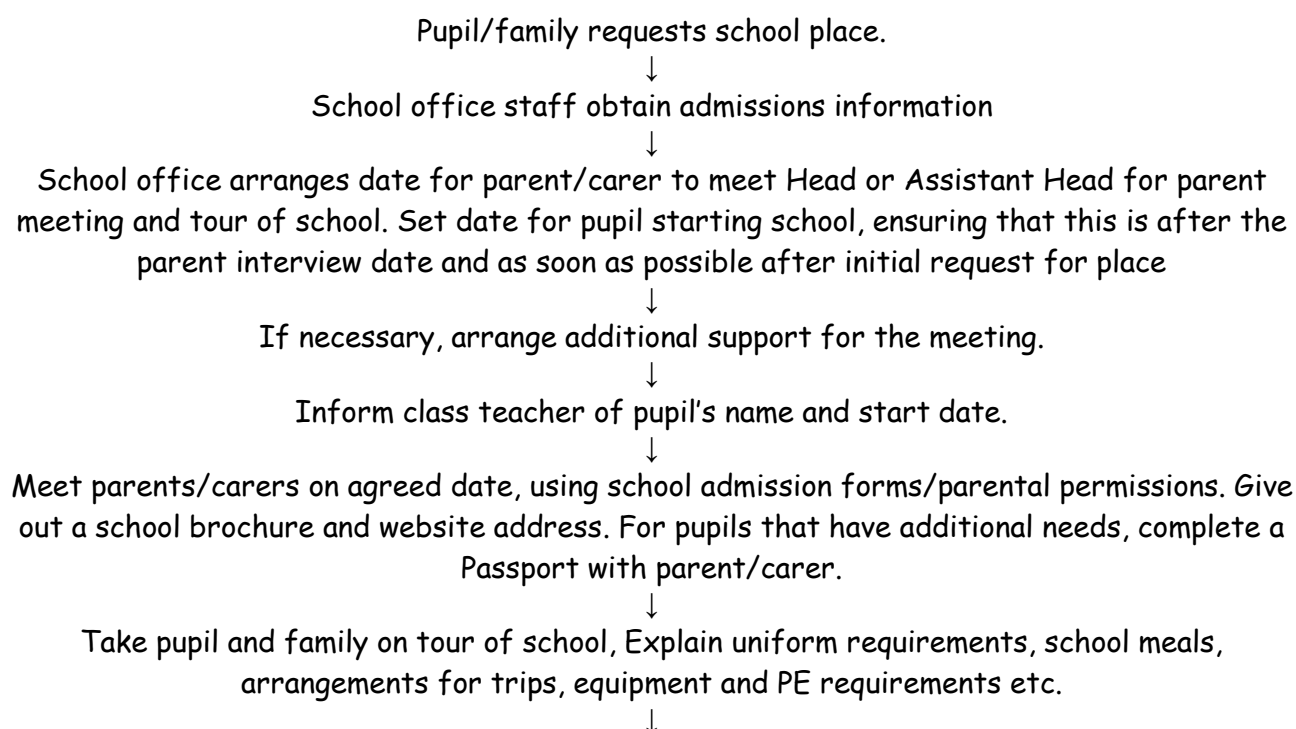
Induction of pupils/families with additional needs

At Blackwell Primary School we will:

- Take account of the whole child – their cultural, linguistic and academic needs recognising the positive contribution newly arrived children can make to our school.
- Welcome new arrivals with a whole school approach. We ensure that we have a carefully considered process for welcoming new arrivals.
- Learn about the interests, likes and dislikes of the child so that they have the smoothest transition possible.
- Build partnerships with parents as an essential element of working with newly arrived children.

New pupils to Blackwell Primary School will be inducted according to the actions in the flow chart below.

New pupils induction flow chart



Introduce pupil/family to class teacher. If convenient, introduce pupil to new classmates.
Give parents copy of class information (with visuals if needed)



Wherever possible, Head to make contact with previous setting to ensure a smooth handover and up to date information. Information about any pupils with additional needs of safeguarding concerns will, wherever possible, be passed on by the SENCO or DSL and a face to face meeting to take place.



Make Pupil Record information available to class teacher.



Pupil starts school.



Text/phone call/face to face contact with parent to update them about how pupil has settled in. If required, regular update.

